English Language Training

General English Courses

ALLCC is committed to a teaching program that focuses on you, the learner. Our approach is student-centered and communicative which means that the teachers will focus on you and on your interests so as to help you use English in an effective and practical way.

Courses are offered over three levels from complete beginner to proficiency. General English courses aim to improve your grammar and vocabulary as well as your speaking, listening, reading and writing skills.

Business English

Professional English Courses

These are courses that help you learn communication skills you need at work quickly and effectively. You will learn language you can start to use immediately. Vocabulary is introduced in realistic situations and grammar is also included to make sure you are able to express yourself more clearly and accurately. The courses are based on general business contexts. These courses are offered at three levels: pre-intermediate, intermediate and upper-intermediate.

Business Skills

· English for Meetings and Negotiations
· English for Presentations
· Business Writing

These short practical courses will help develop your business skills in English.

Social English

Do You Want To Focus On Speaking English Better?

Add a Social English speaking course to your General English course. Social English courses aim to help you:

· Speak more accurately and fluently
· Speak more confidently
· Listen more effectively

English for Specific Purposes

· English for Law
· English for Marketing
· English for Customer Care
· English for Banking and Finance
· English for Hotels and Restaurants
· English for Tourism
· English for Technicians
· English for the Automobile Industry

These courses enable you to communicate more effectively in situations relevant to your field of work, whether in writing, over the phone or face-to-face. New languages are introduced through real life examples, and authentic practice will give you the confidence you need to use the language in your work.

One-On-One Courses

Don't have time to attend to regular classes? Want some flexibility in course schedules? Prefer to learn at your own pace and to focus on your own language needs?

Then Why Not Consider One-On-One Courses?

One-on-one courses can be planned with very specific aims, directly relevant to you and your needs. They can focus on general or business English or exam preparation. Enrolling in these courses allows you to make faster progress if you have a job, need to travel or meet exam deadlines.

In order for us to plan your course, you must take a placement test so we can assess your level of English. As part of this process,you will sit an interview during which we find out exactly what you want from your course. A member of the Academic Management Team defines course objectives that reflect your needs as well as any additional linguistic requirements identified during the placement test. The course content is then tailor-made to match and satisfy your needs.

Corporate Learning

Proven, Trusted Customer Relationships

ALLCC provides high-quality, results-driven training to companies and other organizations. Our client-focused approach allows us to design training programs that are customized to deliver the aspired results.

We deliver training in the style that suits your business. In the classroom, the lab or on-site, our professional staff will analyze your needs and develop training in the format that works best for you.

Success is measured by participant satisfaction, verification of acquired skills, skills implementation and achievement of stated objectives.

We have excellent long-term, trusted relationships with clients who rely on us for all training needs. From large multinational corporations, manufacturers and government agencies to small businesses, our methods have proven successful with numerous types of organizations. Visit our website for a list of our clients.
www.allcc.education

English Courses

English Certificate Program

Module 1	Module 2	Module 3
Beginner	**Intermediate**	**Advanced**
ENG 101	ENG 301	ENG 501
ENG 102	ENG 302	ENG 502 *University Level*
ENG 201	ENG 401	ENG 601
	ENG 402	ENG 602
	Certificate 1	Certificate 2
	Competency in English in the University of Michigan	Proficiency in English in the University of Michigan

Remedial 1   ENG 100A   Basic English 1
Remedial 2   ENG 100B   Basic English 2

Module 1: Beginner	4 courses	1 course / 6 weeks	36 hours	3 sessions / week
Module 2: Intermediate	4 courses	1 course / 6 weeks	36 hours	3 sessions / week
Module 3: Advanced	4 courses	1 course / 6 weeks	36 hours	3 sessions / week

Cost of Course

Beginner 200 $	Intermediate 250 $	Advanced 300 $

Other Languages

Italian	French	German
Russian	**Chinese**	**$300 per Course**

After Module 2,
the candidate can sit for the
Certificate of Competency in English
(Michigan Language Assessment).

After Module 3,
the candidate can sit for the for the
Certificate of Proficiency in English
(Michigan Language Assessment).

Upon the Completion Of Level A, Students May Receive an Official Certificate From ALLCC.

Diplomas Recieved

AMERICAN LEBANESE LANGUAGE & COMPUTER CENTER
Baghdad - Iraq

Microsoft Office

Specialty Diploma
to

Name:

Date:

Registrar   Director

AMERICAN LEBANESE LANGUAGE & COMPUTER CENTER
Baghdad - Iraq

Business English

Specialty Diploma
to

Name:

Date:

Registrar   Director

Computer Courses

Microsoft Office Specialist Program

• Microsoft 365 Apps
• Word Associate
• Excel Associate
• PowerPoint Associate
• Outlook Associate
• Access Expert
• Word Expert
• Excel Expert

Microsoft Certified Educator Program

• Technology Literacy for Educators

Microsoft Certified Fundamentals

• Azure Fundamentals
• Microsoft 365 Fundamentals
• Microsoft Azure AI Fundamentals
• Microsoft Azure Data Fundamentals
• Microsoft Power Platform Fundamentals
• Microsoft Dynamics 365 Fundamentals CRM
• Microsoft Dynamics 365 Fundamentals ERP
• Microsoft Security, Compliance, and Identity
  Fundamentals

Adobe Certified Professional

• Adobe After Effects
• Adobe Animate
• Adobe Dreamweaver
• Adobe Illustrator
• Adobe InDesign
• Adobe Photoshop
• Adobe Premiere Pro

App Development with Swift Certification

• App Development with Swift Associate
• App Development with Swift Certified User

Autodesk Certified User

• Autodesk AutoCAD
• Autodesk Inventor
• Autodesk Fusion 360
• Autodesk Revit
• Autodesk Maya
• Autodesk 3ds MAX

Intuit Certifications

• Intuit Design for Delight Innovator Certification

IC3 Digital Literacy Certification

• IC3 Digital Literacy Global Standard 6
• IC3 Digital Literacy Global Standard 5
• IC3 Spark
• IC3 Fast Track
• IC PHP Developer Fundamentals

Entrepreneurship and Small Business

• Entrepreneurship and Small Business Certification
• Master Certification in Entrepreneurship

EC-Council Associate Certifications

• Ethical Hacking Associate Certification
• Cyber Forensics Associate Certification

Communication Skills for Business

• Professional Communication Exam
• English for IT Exam

IT Specialist Certification

• Artificial Intelligence
• Cloud Computing
• Computational Thinking
• Cybersecurity
• Databases
• Device Configuration and Management
• HTML and CSS
• HTML5 Application Development
• Java
• JavaScript
• Networking
• Network Security
• Python
• Software Development

CompTIA Certifications

• CompTIA A+
• CompTIA N+
• CompTIA Security +

CISCO

• CCNA - Cisco Certified Network Associate
• CCNP - Cisco Certified Network Professional